

**STATEMENT OF INDIVIDUAL BOARD MEMBER'S
RESPONSIBILITIES AND CODE OF CONDUCT - 2019**

A. General Expectations

As a board member of TriMet, I agree to:

1. Know and align with the Vision, Mission and Values of TriMet.
2. Attend all board meetings and committee meetings on which I serve unless an emergency or serious illness arises. Read the minutes, resolutions, ordinances, and other supporting materials prior to TriMet Board and committee meetings. If unable to attend a meeting in person, I will make every effort to attend telephonically.
3. Build goodwill for TriMet by attending charitable and community-based events as a "TriMet Ambassador." Be mindful that as a Board member I represent TriMet publicly and shall seek to promote a positive image and support the interests of TriMet whenever appropriate.
4. Observe the parliamentary procedures and display courteous conduct in all public meetings.
5. Keep abreast with trends and developments in the public transportation sector.
6. Maintain objectivity and exercise fairness, integrity, loyalty, collegiality and care in the execution of my duties.

B. My Role

As a board member of TriMet, I acknowledge:

1. That my primary roles as a board member are 1) to contribute to defining the organization's mission and governing the fulfillment of that mission; and 2) to carry out the functions of the office of board member as stated in ORS 267.
2. My role as a board member focuses on the development of policies that govern the implementation of institutional plans and purposes. This role is separate and distinct from the role of the General Manager, who determines the means of implementation and has broad authority for the day-to-day affairs of TriMet.

C. Ethics

It is the policy of Oregon Government Ethics Law that “public officials should put loyalty to the highest ethical standards above loyalty to government, persons, political party or private enterprise.” ORS 244.010. As a board member of TriMet, I pledge to:

1. Refuse any gifts -- including meals, travel, lodging, entertainment, concert or sporting tickets – from any source with a legislative or administrative interest in TriMet unless the fair market value of the gift is less than \$50 and is not accepted more than once a calendar year from the same source. Regardless of the value of the gift, I will disclose in my annual Statement of Economic Interest all gifts of any amount that I accepted during the year from any source with a legislative or administrative interest in TriMet.
2. Avoid conflicts of interest between my position as a board member and my personal life. Declare any personal, financial, civic, or business interest regarding contracts, programs, or transactions that TriMet may enter into, as soon as such conflict or the possibility of conflict arises. Abstain from discussion, decision-making and/or voting on the issue.
3. Declare any close relationships (i.e., more than acquaintances) with staff or recruits, and refrain from inappropriately influencing decisions in TriMet’s recruitment (hiring) or procurement (contract award) process. This section recognizes that the Board is involved in the General Manager hiring decision, and that upon the General Manager’s request, board members may sit on other hiring committees in an advisory capacity.
4. Hold in confidence any information that TriMet in its reasonable judgment determines to be confidential.
5. Consult with TriMet’s General Counsel whenever I have a question or am uncertain about whether these ethics rules apply to a particular situation.

Signature: _____

Print Name

Date: _____, 2019